

Edit a Workspace

Sometimes you need to make changes in a Workspace. It's easy.

FYI

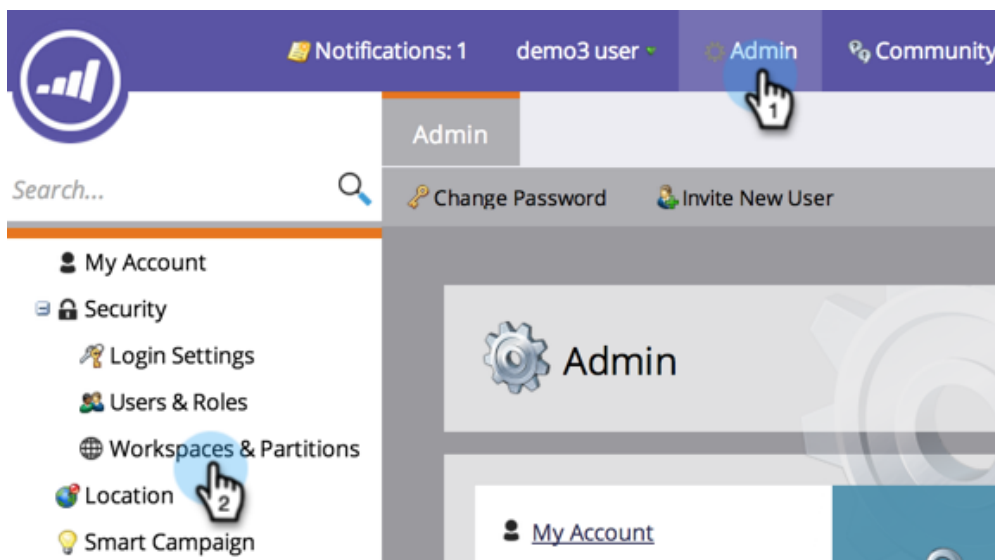
Marketo is now standardizing language across all subscriptions, so you may see lead/leads in your subscription and person/people in docs.marketo.com. These terms mean the same thing; it does not affect article instructions. There are some other changes, too. [Learn more](#).

Admin Permissions Required

Deep Dive




Brush up on workspaces with [Understanding Workspaces and Person Partitions](#).

1. Under **Admin**, click on **Workspaces & Partitions**.



2. Select the workspace you want to edit and click on **Edit Workspace**.

Workspaces Person Partitions

 New Workspace  Edit Workspace  Delete Workspace

| Name | # of Us... | Partitions | Language |
|---------|------------|----------------------------------|----------|
| AMER | 4 | Default*, Australia, Canada, ... | English |
| APAC | 4 | Default*, Australia, Canada, ... | English |
| Default | 4 | Default | English |
| EMEA | 4 | Default*, Australia, Canada, ... | English |

3. You can select a different lead partition and choose a different primary person partition from the drop-down.



Reminder

You can [create more person partitions](#) if you need them.

Edit Workspace ✕

Name: * APAC 📄

Description:

Person Partitions: All Person Partitions (present and future)

- Australia
- Canada 1
- Default
- Europe
- Israel

Primary Person Partition: 2

Primary Branded Domain: * 3

- Default
- Australia
- Canada
- Default
- Europe
- Israel

Note

The **All Person Partitions** checkbox means that this workspace can use all lead partitions in the system.

Reminder

The **primary person partition** acts as the default and is where all people will be assigned.

4. If you enabled multiple branded domains, you can change to a different primary branded domain. Click **Save**.

Edit Workspace [Close]

Name: * APAC [Dropdown]

Description: [Text Area]

Person Partitions: All Person Partitions (present and future)

- Australia
- Canada
- Default
- Europe
- Israel

Primary Person Partition: Canada [Dropdown]

Primary Branded Domain: * qe.marketolive.com [Dropdown]

qe.marketolive.com

qe.kierstiesparza.com

[CANCEL] [SAVE]

Note

You can't change the workspace language.

Related Articles

- [Create a New Workspace](#)
- [Understanding Workspaces and Person Partitions](#)

